

FY 2021

Information about Child Allowance (Jido-teate) and Special Benefit (Tokurei-Kyufu) Renewal Procedure (Status Report Form)

In accordance with the Child Allowance Act, recipients of child allowance (including parents/guardians who earned more than the upper income limit in the applicable year and are receiving a monthly child allowance of 5,000 yen per child) are required to fill in a status report form to report their status as of June 1 each year and to submit the form by the end of June each year to renew child allowance for the year. Please read the information provided in this letter carefully and look over the sample status report showing how to fill in the form. **Note that if you fail to submit your status report, you will not be eligible to receive child allowance (special benefit) from June 2021 (which will be paid in October 2021) onwards.**

1. Necessary documents

① **The enclosed status report form for FY 2021 child allowance and special benefit**

Please refer to the sample form provided on the reverse side before filling in the necessary information on the status report form.

② **Copies of health insurance certificates (cards) for yourself, your spouse and your children.**

*Please black out the insurer number and the insured person's code and number to ensure they cannot be seen by others.

*Those who are on welfare without health insurance cards are not required to submit copies.

*Copies of health insurance cards for children born on/after April 2, 2003 must be submitted.

*Please glue the copies of health insurance cards to the back side of the status report form.

*If you are covered by certain health insurance plans, you may be asked to submit your pension certification at a later date.

③ **You may be required to attach additional documents on an as-needed basis.** (Necessary form(s) are enclosed or you will be contacted if needed.)

*As of November 13, 2017, the submission of income certification is no longer required as a rule in line with the start of information sharing using the My Number system; however, you may be required to submit income certification depending on individual status.



2. How to submit the necessary documents

Place the necessary documents in the return envelope enclosed with this letter, affix an 84-yen postage stamp to the envelope and send it.

If you are planning to come to the Health & Welfare Section of your local ward office in person to submit the necessary documents, please be advised that there may be some inconveniences. For example, you may have to wait a while before you can submit the documents depending on the number of people waiting before you. (Please note that the ward office is closed on Saturdays, Sundays and national holidays.)

*Be careful with postage charges because if your documents weigh more than the weight of a standard-sized letter, you will need to pay extra postage in addition to an 84-yen postage stamp.

*It is recommended to use acceptance-recorded mail or other postal services if you would like to confirm that your status report form has been delivered to the administration center.

3. Mailing address

Starting in FY 2021, status reports must be mailed to the **Sapporo City Administration Center**.

*The Sapporo City Administration Center has **no reception counter for accepting status reports**.

If you would like to submit your status report directly to the city, please bring your status report along with all other necessary documents to the Health & Welfare Section of your local ward office.

4. Deadline

Please post your status report and other necessary documents so that they will be delivered to the center by Wednesday, June 30, 2021

*The same deadline applies to those who choose to bring their status report to the ward office in person.

5. Additional information

• After submission of your status report, the child's custody, child-rearing conditions, the income of yourself and your spouse as well as other information provided in the status report form will be examined to decide eligibility for child allowance and determine the amount of child allowance. Applicants whose eligibility for child allowance requires further examination will be contacted. Please note that applicants found eligible to continue receiving the same amount of child allowance for the following year will not be contacted.

• **Child allowance payment schedule for FY 2021**

① **October 13, 2021 (child allowance for June to September)** ② **February 10, 2022 (child allowance for October to January)** ③ **June 13, 2022 (child allowance for February to May)**

• If you would like to change your bank account for receipt of payment, you must proceed with the necessary procedures at the Welfare Subsidy Division in the Health & Welfare Section of your local ward office.

(Bank account changes are not allowed if the change is to the bank account of someone other than the recipient.) Please complete the procedures **at least one month before** the date of payment.

*It may take several days before child allowance can be withdrawn from some financial institutions.

*As a notification of bank transfer will not be sent to recipients, please contact the Welfare Subsidy Division in the Health & Welfare Section of your local ward office if the child allowance has not been transferred to your bank account by three to four days after the payment date.

Important rules for child allowance: Notification procedures are required in the following cases:

- ★ When a recipient of child allowance has become a civil servant
- ★ When the name of the recipient or child has changed
- ★ When the number of children eligible for child allowance has changed due to circumstances such as childbirth or adoption, or if the child has been taken into a childcare facility or a foster home.
- ★ When a recipient has moved within Sapporo City (except when the resident register has already been changed) or has moved outside of Sapporo City (If the recipient fails to apply for child allowance in the city to which they are moving within 15 days after the scheduled move-out day, there may be a period when child allowance is not paid.)
- ★ When a recipient no longer takes care of the child (for example, when the recipient and the child live separately as a result of divorce or during divorce negotiations, or when the recipient has been arrested.)
- ★ When child-rearing circumstances have changed due to separation from children, etc. (for example, the recipient is transferred for work but not accompanied by his/her family or the child studies abroad) ※ Eligible while the child is studying abroad.
- ★ When it has been decided that a person appointed by the parents (when they live outside Japan) or a guardian of minors will take care of the child.
- ★ When the bank account to receive child allowance has been changed.

*Instructions for filling in the status report form are provided on the reverse side.

(あて先) 札幌市長

*Please fill in the columns not grayed out.
*Do not use a pencil or an erasable pen to fill in the form.

札幌 太郎

Must be signed by the recipient.

配偶者の有無
Marital status

(有)・無
Married/
Single

Marital status

Write down the date on which you are filling in the form.

受給の審査にあたり、私及び配偶者の住民税の資料を調査されることに同意します。
I hereby agree that the documents showing my and my spouse's inhabitant taxes are examined in the process of authorizing the application for child allowance.

Recipient
加入年金
Pension enrollment

ア.厚生年金 Employees' pension
イ.国民年金 National pension
ウ.その他 Others

支払金 (店番号) 普
個人情報保護のため、下3桁を*で印字しています。

継続認定・非該当

The affixation of a seal is not required.

If the spouse has his/her own social insurance card, circle "被用者," and if the spouse is a civil servant, circle "公務員."

Workplace
勤務先

勤務先名 Employer
(株)子ども未来商事

自宅 ()
Home ()
携帯 ()
Cell phone ()
勤務先 ()
Workplace ()

Spouse
氏名 (フリガナ)
Spouse's name (Pronunciation in Katakana)

札幌 花子 (サッポロ ハナコ)

生年月日 Spouse's date of birth
S-H

同居・別居 Living Together/Separately
生計関係 Livelihood Same/Different

配偶者の電話番号 Spouse's phone number

配偶者の職業 Spouse's occupation
被用者・非被用者・公務員
Employee/Non-employee/Civil servant

配偶者の勤務先名 Spouse's employer

If the spouse is employed, write down the name of the employer.

Circle "同" if the recipient lives with the child.

令和3年1月1日現在の住所 ※札幌市外の場合は、市町村名までご記入ください(例:〇〇県〇〇市)
Current address on January 1, 2021 *If the address is outside Sapporo, please specify the prefecture and the municipality you live in. (e.g. ____ City, ____ Prefecture)

受給者 Recipient 札幌市内・札幌市外 (東京都〇〇区) Sapporo/Others ()

配偶者 Spouse 札幌市内・札幌市外 (〇〇県△△市) Sapporo/Others ()

Children
氏名 (平成15年4月2日以降生れ)

生年月日

続柄 Relationship

同居・別居 Living together/separately

監護の有無 Custody of child

生計関係 Livelihood

児童との関係

摘要

子 child

同居・別居 Living together/separately

(有)・無 Have/Do not have

(同)・維持 Recipient's own child/Not recipient's own child

同居優先・未成年後見人・父母指定者

同居優先・未成年後見人・父母指定者

※監護の有無

The grayed out columns for "Relationship to the child" do not need to be filled in.

If the recipient is taking care of the child, circle "有," and if the recipient is not taking care of the child, circle "無."

If the child is the recipient's own child and lives in the same household, circle "同一."
If the child is not the recipient's own child but lives in the same household, circle "維持."

チェック欄(現況届に記入後、下記項目についてチェックをお願いします)
Check items (Please check the items below after filling in the status report form.)

健康保険証のコピー(家族全員分)を裏面にのりづけ
※「保険者番号、被保険者記号・番号」は黒塗り等で見えないようにしてください

Copies of the health insurance cards (for all family members) are glued on the back side of this form.
*Please black out the insurer number and the insured person's code and number or take other measures to protect such personal information.

生活保護受給の有無(有・無)
Are you receiving Welfare Assistance? (Y/N)

この現況届に記入漏れがないか、ご確認願います
Please make sure that the form is filled out completely.

添付書類

If a message is shown in this document attachment column, please enclose the applicable documents in the return envelope.

Once you have finished filling in the form, please check these items for confirmation.

Upper income limits

Number of dependent family members	Upper limits for net income (Unit: 10,000 yen)	Approximate gross income (Unit: 10,000 yen)
0	622	833.3
1	660	875.6
2	698	917.8
3	736	960.0
4	774	1002.1
5	812	1042.1

*The income of the recipient (the head of household; e.g., father, mother, etc.) for 2020.

Contact information

Chuo Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 205-3302
Kita Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 757-2462
Higashi Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 741-2461
Shiroishi Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 861-2446
Atsubetsu Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 895-2474

Please refer to this website for frequently asked questions (FAQ) regarding the status report (Japanese).

Allowance amount

Households with income below the upper income limits

Child	Allowance (monthly)
Under age 3	15,000 yen (for all children)
Age 3 - elementary school students	10,000 yen (15,000 yen for the third child and subsequent children)
Junior high school students	10,000 yen(for all children)

*Regarding the number of children eligible for child allowance as in "the third child and subsequent children," the oldest child among the children under the care of the recipient before they graduate from high school (until the first March 31 after reaching 18 years of age) is referred to as the first child, the second oldest child is referred to as the second child, the third oldest child is referred to as the third child, and so on.

Households with income above the upper income limits (Special benefit)

Child	Allowance (monthly)
Age 0 - Junior high school students	5,000 yen (for all children)

Toyohira Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 822-2453
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Kiyota Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 889-2037
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Minami Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 582-4741
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Nishi Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 641-6943
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Teine Ward Office Health & Welfare Section (Welfare Subsidy)	☎ 681-2487
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さっぽろ 子育て情報サイト

検索

<http://kosodate.city.sapporo.jp/>